

**Job Description:**

AeroGuard is currently looking for a Student Academic Advisor (AGI) for our Pathway Program.

**Responsibilities include:**

- Ensuring students are on track and in compliance with the AeroGuard Pathway Program Syllabus.
- Teaching workshops and ground classes and endorsing students for written test.
- Developing and maintaining Ground School training materials and curricula.
- Conducting and grading assessments as required.
- Collecting and maintaining Ground School records.
- Collecting and monitoring data related to AeroGuard's Pathway Training Program.
- Performing other duties as assigned.
- Must be able to be flexible to work evenings, weekends and holidays as needed.

**Requirements:**

- Must hold a current AGI / IGI certificate as necessary to teach PPL, IR and CPL Ground School Courses.

**Experience:**

- Previous ground school or flight instructing experience a plus.
- Must meet all applicable FAR Part 61 and 141 minimums.
- Excellent oral and written communication skills.
- Ability to identify problems or potential problems and develop and implement solutions.
- Candidates must possess the experience and skills necessary to motivate and convey knowledge to both groups and individuals in a classroom setting.
- Good interpersonal skills, demonstrated ability to work in a multicultural, multiethnic environment and maintain effective working relations with people of different national and cultural backgrounds.
- Ability to identify problems or potential problems and develop and implement solutions.
- Strong computer skills including MS Office proficiency.

AeroGuard offers a variety of benefits: Paid vacation, medical, dental, vision and 401K with company match!!!

Equal Opportunity Employer: AeroGuard Flight Training Center will provide fair and equal employment opportunity for all associates and job applicants regardless of race, color, religion, national origin, gender, sexual orientation, age, marital status or disability.

AEROGUARD FLIGHT TRAINING CENTER IS A TOBACCO FREE WORKPLACE.